



20 January 2026

REQUEST FOR QUOTATION

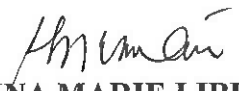
The Philippine Department of Tourism - London is inviting qualified suppliers/ providers for the transportation services for Madrid to Barcelona re DOT's Selling Mission to Barcelona on January 26-27, 2026 in Barcelona, Spain (inclusive of travel dates).

Attached for your guidance is the detailed Terms of Reference.

Please submit your proposal and required supporting documents on or before January 24, 2026 through jing@pdotlondon.co.uk or marketing@pdotlondon.co.uk.

Thank you and we look forward to receiving your proposals.

Sincerely yours,


GINA MARIE LIBERTY ESMAÑA
OIC Tourism Attaché
Philippine Department of Tourism - London



TERMS OF REFERENCE

Project Title : Provider/ supplier for Transport Services for the DOT's Selling Mission to Barcelona
Job Specification : Transportation services (Full-service transport with driver)
Duration : January 26-27, 2026

BACKGROUND:

The Philippine Department of Tourism (DOT) will be conducting the Selling Mission to Barcelona as part of its post-FITUR 2026 activity in Spain. This event will be participated by the Philippine-based private sector companies, DOT Manila and London representatives, and booth animator (flair tender) from January 26-27, 2026 including travel period.

PURPOSE / OBJECTIVES

The Department of Tourism (PDOT) needs the services of a transportation/tour company that will provide the transport service requirements of the DOT for the conduct of the Selling Mission in Barcelona, Spain with the following objective:

- To provide licensed, road worthy transportation vehicles with licensed driver on January 26-27, 2026 (or based on the detailed transportation requirement as per attached Transportation Schedule)
- To ensure a seamless and smooth implementation of the above project in view of the Spain's series of railway incidents which happened during the FITUR 2026 week.

III. CAPABILITY REQUIREMENTS

- Must be a duly licensed/ registered company with duly licensed drivers operating in Spain and the rest of European region
- Must be able to provide the requirements of PDOT London based on the detailed required services
- Must be capable to provide road-worthy vehicles as required by DOT

IV. DELIVERABLES/ REQUIRED SERVICES

DATE	TIME	ASSIGNED PASSENGER/S	Van/s
January 26, 2026	Whole day	PH private sectors /PDOT London/DOT Manila and booth animator	2 (vans)
January 27, 2026	Whole day	PH private sectors /PDOT London/DOT Manila and booth animator	2 (vans)

Detailed schedule and itinerary will be provided by {PDOT London Office. The above transportation services will only cover official functions as stated in the itinerary.

V. BUDGET

The budget for the above required services is Two Thousand Five Hundred Pounds (GBP2,500.00) or approximately Euros3,000 inclusive of petrol, driver's fee, congestion charges, parking fees, and other applicable taxes.

The winning quotation/ proposal will be based on the lowest proposed bid price and compliance to the required specifications of the requested services.

The vehicles should be road-worthy, licensed, clean, and properly maintained. The driver should be licensed and with proper dress-code.

Prepared by:



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